



**NEWHALL SCHOOL DISTRICT
 Regular Meeting of the Governing Board
 April 28, 2020
 6:00 P.M. Closed Executive Session
 7:00 P.M. Regular Public Session**

MINUTES

The Regular meeting of the Governing Board was called to order at 6:00 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference to maximize public safety.

Board Members present: Rose, Smith, Solomon, Talley and Walters

Cabinet Members present: Jamison, Morse, Pelzel and Persaud

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:02 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

Pursuant to Government Code section 54956.9: Potential Litigation – Case #18/19-04

Board members returned to Public Session at 7:07 P.M.

The Board President announced that Kevin Vensko was approved as the new Director, Business and Fiscal Services for the Newhall School District.

Board President Sue Solomon led the Pledge of Allegiance

PLEDGE

Approved Agenda
 M/S/C – (Walters/Smith)
 Vote: 5-0
 Roll call vote:
 Walters - Aye
 Smith – Aye
 Rose – Aye
 Talley – Aye
 Solomon - Aye

AGENDA

Approved the Minutes of the Regular Meeting of April 14, 2020
 M/S/C – (Walters/Talley)
 Vote: 5-0
 Roll call vote:
 Rose – Aye
 Walters Aye

MINUTES

Smith – Aye
Talley – Aye
Solomon - Aye

ANNOUNCEMENTS AND COMMENTS

- Board members held a moment of silence in honor of Dr. J. Michael McGrath who dedicated his educational career to ensuring all children succeeded in their educational journey. Dr. McGrath was a wonderful mentor and coach beyond his years as Superintendent of the Newhall School District. Teaching was his passion.
- Superintendent Pelzel shared that the District received new scores from the 2019 6th grade ELA CAASPP assessments. NSD’s data moved up from green to blue in ELA making NSDs overall rating blue in both ELA and math for 2019. Valencia Valley Elementary’s data also moved up from green to blue in both ELA and Math which could possibly result in a retro CA Distinguished School award. Stevenson Ranch Elementary’s data moved up from green to blue in ELA.
- Superintendent Pelzel held his first virtual Superintendent Chats last week with a combined 55 participants in attendance from both the morning and evening sessions. An FAQ document was created as a result of the questions and input provided by parents during both sessions. The document was shared with all NSD families via Blackboard and is posted on the website.
- The Governing Board and Superintendent commend the Santa Clarita Valley School Food Services Agency staff for their hard work and dedication towards the school meal program. The Agency’s staff is serving between 2200-2300 meals per day between the 4 NSD campuses which include a breakfast, lunch and dinner for all children 18 years and younger.

ANNOUNCEMENTS

PUBLIC COMMENTS

Valencia Valley Elementary parent Kelly Berry thanked Superintendent Pelzel for last week’s Superintendent chat sessions and taking the time to hear parent concerns. She, along with several parents throughout the District are thankful for the adjustments the District made as a result of the input shared during the chats. Ms. Berry also requested the Board consider rethinking Governor Newsom’s suggestion to begin the 2020/2021 school year earlier in July and rather maintain an August start date.

NTA Co-President Hillary Hall shared that teachers would also like to maintain an August start date for the 2020/2021 school year.

Ms. Hall invited Board members to join a virtual classroom and experience a Distance Learning lesson. Ms. Hall commended all teaching staff for the work and dedication it takes to prepare online lesson plans. Thank you to the Speech and Language Staff and Counselors for their ongoing support as well.

Board members commended all District staff for their diligence and dedication towards the Distance Learning platform.

CORRESPONDENCE

Letter from Los Angeles County Office of Education regarding the Second Interim Report and the positive certification.

PUBLIC COMMENTS

CORRESPONDENCE

PUBLIC INTEREST

PUBLIC INTEREST

None

CONSENT CALENDAR

CONSENT CALENDAR

Business Services

Approved purchase orders through #20-01056; B warrants 20087530 – 20091160; all payroll warrants issued through April 27, 2020; 138.75 overtime hours for March 2020.

B WARRANTS

Approved Gift Report #19/20-15

GIFT REPORT

Human Resources

Approved Personnel Report #19/20-17

PERSONNEL REPORT

Approved items on the Consent Calendar

M/S/C – (Talley/Rose)

Vote: 5-0

Roll call vote:

Rose – Aye

Walters – Aye

Smith – Aye

Talley – Aye

Solomon - Aye

Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.

STAFF REPORTS

Business Services

SIM-PBK representatives Hal Hart, Alex Parslow and Marco Eacrett updated the Board on the Facilities Master Plan progress to date. SIM-PBK’s presentation included a roadmap, milestones and emerging themes of the plan. Staff will be asked for input in finalizing recommendations and prioritizing needs on a campus-by-campus basis for the plan’s draft. SIM-PBK will then meet with the Board to review the draft and finalize the plan. Stakeholders will also be given the opportunity to review and share their input. Considering the County’s current restrictions to maximize public safety and with a goal of maintaining the original timeline, SIM-PBK may have to move forward with upcoming meetings via Zoom teleconference. The final Facility Master Plan will then be presented at a Board meeting for final approval no later than July 2020.

SIM-PBK FMP UPDATE

SIM-PBK staff shared the COVID-19 pandemic did not affect progress with the plan as most of the ground work and meetings with stakeholders had already been completed.

In response to Board questions, SIM-PBK staff shared that the District's biggest need at this time is safety and security, outside shade and adequate hydration stations, updating mechanical equipment, alignment of staff for equity, science labs for all sites and upgrading the P.A. and phone systems.

SIM-PBK also shared that the Educational Specifications will be detailed and define for any architect the design and program to build a new school.

The Board requested SIM-PBK work with the District's I.T. and teaching staff to include a component in the Facilities Master Plan that supports Distance Learning.

Director of Facilities Fred Palmer updated the Board of the following projects and day-to-day activities, while navigating the difficulties of COVID-19:

**FACILITIES 2020
SUMMER PROJECT
UPDATE**

- Fire, life and safety testing will begin next week at all sites ahead of schedule
- Fire alarm testing will begin next week at all sites ahead of schedule
- Classrooms are being prepared for installment of new Smartboards
- Tree trimming in progress throughout the District
- New shade structure will be installed at Valencia Valley

Mr. Palmer and Mr. Persaud shared that plans for summer projects are underway. Projects may have to be approached differently this year as staff must consider maintaining social distancing and maximizing safety. These considerations may affect the pace and process of some projects. Summer projects include:

- Wiley Canyon MPR roof maintenance
- Peachland arcades roof maintenance
- Pico Canyon and Stevenson Ranch carpet replacement
- Valencia Valley MPR and kitchen painting
- Newhall and Peachland kitchen painting
- Updates to Meadows reading loft
- Tree trimming at Peachland and Newhall

In response to Board questions, Mr. Palmer shared that work orders continue to be a work-in-progress. With the current safety restrictions management has to consider, Facilities hopes to finalize most pending work orders by the end of summer.

The Board requested Facilities maintain exterior of site campuses tidy as a courtesy to the community.

Board President Solomon opened a public hearing regarding five-year reportable developer fees for fiscal year 2018-2019 at 8:13 PM.

**FIVE YEAR
REPORTABLE
DEVELOPER FEES**

Board President Solomon closed the public hearing regarding five-year reportable developer fees for fiscal year 2018-2019 at 8:14 PM.

Approved Resolution #19/20-29: Annual and Five-Year Reportable Developer Fees Report for Fiscal Year 2018-2019

**RESOLUTION
#19/20-29: FIVE YEAR
REPORTABLE
DEVELOPER FEES**

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Talley – Aye

Walters – Aye

Rose – Aye

Smith – Aye

Solomon - Aye

Approved Resolution #19/20-30: Application and Filing of the Request for Federal Assistance Under Public Law 93-288 and DR-4482 for Expenses Related to COVID-19 M/S/C – (Rose/Smith)

**RESOLUTION
#19/20-30: COVID-19
FEDERAL FINANCE
ASSISTANCE**

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Walters – Aye

Talley – Aye

Solomon - Aye

Student Support Services

BP and AR 5116.1: Intra-district Open Enrollment will be brought back for 2nd reading at the May 12th Board meeting. Student Support Services staff was directed to update specifics on the language regarding student diversions.

BP / AR 5116.1: INTRA-DISTRICT OPEN ENROLLMENT

Human Resources

Approved Resolution #19/20-31: Classified Layoffs

**RESOLUTION
#19/20-31: CLASSIFIED
LAYOFFS**

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Talley – Aye

Walters – Aye

Rose – Aye

Smith – Aye

Solomon – Aye

Administrative Services

Superintendent Pelzel updated the Board on the progress of the District’s Distance Learning platform. Updates include:

**SCHOOL CLOSURE &
COVID-19 UPDATE**

- In response to parent feedback around social/emotional supports, the District opened up the opportunities for whole-class virtual meets. Superintendent Pelzel commended those teachers who have provided online videos or virtual meets for students. As of now, there are only 26 teachers that are not providing these options
- Consumables will be made available to parents beginning next week; teaching staff will have the opportunity to put items together this Friday
- Visual Art and Music teachers created classrooms for students to have another creative outlet. While Art and Music classrooms are optional, they provide students a great opportunity to engage in other educational opportunities
- All, but 25 families have completed consent forms for students to use the cameras available on their devices
- Governor Newsom’s executive order extends the LCAP out to next year. School Districts will be required to provide a summary around the Distance Learning work and share how its distance learning model is addressing the specific needs of our unduplicated students (economically disadvantaged, foster youth, and English Learners)

- The Tech Support Center calls have lessened in the last week and there is less need for bilingual supports at this time. This component of the Distance Learning program has been a tremendous support for family needs
- The RISE childcare program continues to support families with essential workers with 32 children enrolled during the hours of 6:30am – 6:30pm. This is made possible through the ASES grant
- The District continues to monitor and assess the supports made available by government agencies
- The Student Support Services department continues to ensure all commitments are met for our students and families with special needs. Thank you to all the SSS staff!
- Attendance increased from week 1 to week 2, including Title 1 schools

Superintendent Pelzel shared that the District is gathering feedback and beginning discussions on preparations for the new year. NSD understands that some families may not be comfortable with sending their children back to a normal school setting full-time. These early discussions give the District the opportunity to look ahead and meet the needs of families.

The Board commented that the District should look into a “hybrid” classroom setting with a Distance Learning component included for the future. Discussions also included the idea of possibly providing Distance Learning the first few week of the new year, then moving to traditional classrooms after Labor Day.

Superintendent Pelzel commended all NSD staff for the incredible work thus far.

Approved Resolution #19/20-27: declaring May 4 – 8, 2020 as Teacher Appreciation Week

**RESOLUTION
#19/20-27: TEACHER
APPRECIATION WEEK**

Board members discussed options to honor its teaching staff while maintaining safety and social distancing. Ideas included possible drive-by’s using site valet lines to give children the opportunity to see and thank their teachers. Some sites may opt for virtual appreciations throughout the week.

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Walters – Aye

Talley – Aye

Rose – Aye

Smith – Aye

Solomon - Aye

Approved Resolution #19/20-28: declaring May 18 – 22, 2020 as Week of the Classified School Employee with recommended edits

**RESOLUTION
#19/20-28: CLASSIFIED
SCHOOL EMPLOYEE
WEEK**

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Walters – Aye

Smith – Aye

Rose – Aye

Talley – Aye

Solomon – Aye

Board President Solomon drafted a CSBA Conference proposal on the NSD Governing Board’s great leadership and how they work based on the principals learned through

**CSBA CONFERENCE
PROPOSAL**

CSBA, while keeping their focus on students. Board members were asked to submit options on a title for the proposal and submit to Ms. Solomon by next week. The deadline to submit proposals to CSBA is June 1st.

SECOND CLOSED SESSION

The Board resumed Closed Session to complete previously stated Closed Session items.

PUBLIC SESSION

The Board returned to Public Session and the Board president announced that no action was taken in Closed Session.

ADJOURNMENT

ADJOURNMENT

Mrs. Solomon adjourned the meeting at 10:21 P.M.

AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

Parent and Caring Adult Appreciation Resolution

The next Regular Meeting is scheduled for May 12, 2020. Closed Session will begin at 6:00 P.M. and Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.



Secretary to the Board



Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4000 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contracting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California